UNM Biology Honors Application Form

Please **complete this form** in cooperation with the Primary Research Advisor who will supervise the student’s Senior Honors Thesis. The student should complete this form at the beginning of their project and **submit it to Shannon McCoy-Hayes**, Biology Advisement Program Coordinator. Please include a copy of your ePROGRESS degree audit. Shannon will provide general advice and will administer the student’s application to the point of ensuring that the student receives honors after completing all requirements. Prospective honors students will be allowed to register for Biology 400, Senior Honors Thesis, only after (1) their applications have been processed, and (2) their faculty advisors have been given permission by Shannon McCoy-Hayes to admit the student to the Honors Program.

Upon satisfactory completion of the requirements for Biology Honors, the Department of Biology will notify the Office of Registrar of the level (*cum laude, magna cum laude, or summa cum laude*) of honors to be awarded. The level is based largely on the quality of the thesis and associated academic productivity, and in some cases exceeds the University-level of honors, which is based on the GPA.

**Requirements:**

1) Admission to the program requires an (a) 3.2 GPA overall, and (b) 3.5 GPA in UNM Biology*.
   * The GPA in UNM Biology is calculated based on all UNM Biology courses taken.

2) In addition, a student must have completed a minimum of 20 hours of coursework taken at UNM Biology by the end of the first semester that the student is admitted into the Honors program.

3) Each honors student must identify: (1) a primary research advisor who supervises the student’s project, and (2) a secondary reader of the finished thesis. If the primary research advisor is not a tenure-track faculty member of Biology, then the secondary reader must be a tenure-track Biology faculty member. Both the primary research advisor and secondary reader must read the submitted honors thesis and indicate the level of honors to be awarded.

4) Each honors student must complete six hours of Biology 400. A maximum of four of these credits will be accepted toward the Biology credits required for the Biology major. Because enrollment is for a maximum of three credits of Biology 400 per semester, enrollment must be for a minimum of two semesters.

5) A presentation is required at either a departmental or professional forum. Presentations at lab meetings do not satisfy this requirement. Rather, the departmental Annual Research Day in the spring is an ideal venue, as are state and national meetings. Oral or poster presentations are acceptable.

6) Notify the Biology Honors Coordinator, Shannon McCoy-Hayes, of your intent to graduate one semester prior to graduation.

7) At least six weeks prior to graduation: Submit one (1) electronic and one (1) printed copy of the thesis to the Biology Honors Coordinator, Shannon McCoy-Hayes. The thesis will be read and results reported to the student within two weeks.
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STUDENT NAME ____________________________________________________________

E-MAIL ___________________________ STUDENT I.D. # ____________________________

PERMANENT MAILING ADDRESS ________________________________________________

______________________________________________________________________________

Expected Graduation Date ___________________________________________________________________

Plan for registration in Biol. 400  sem ______ hrs ____ sem ______ hrs ____ sem ______ hrs ____

1) PRIMARY RESEARCH ADVISOR ________________________________________________

E-MAIL ___________________________ SIGNATURE ________________________________

2) SECONDARY READER ________________________________________________________

E-MAIL ___________________________ SIGNATURE: ________________________________

If the Primary Research Advisor is not a tenure-track faculty member in Biology, the Secondary Reader must be a tenure-track Biology faculty member. (Signatures indicate that those who signed will be available to read thesis and to provide recommendation on level of honors six weeks prior to graduation date listed above.)

TENTATIVE THESIS TITLE: _______________________________________________________

______________________________________________________________________________

______________________________________________________________________________

PRESENTATION: (Please enter tentative date and venue, and then update Shannon McCoy-Hayes after giving the talk [or presenting the poster] by supplying a copy of your abstract or title listing from the meeting schedule.)

Author(s) _____________________________________________________________________

Date __________________________

Title ________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Venue ________________________________________________________________________

Student’s Signature _____________________________________________ Date ______________